

## LETTING FEES

### Introduction Service

65% of 1 months rent ( including Vat ) (subject to a minimum of £330.00 including VAT)

Includes the preparation of the Tenancy agreement.

Includes the preparation of the Deposit Prescribed Information document

Tenant Referencing Fee ( per person ) £60.00

### Rent Collection Service

10.8% of rent collected for the term of rental or until cancellation of contract.

Preparation of First Tenancy agreement: £ 90.00

Deposit Protection & Prescribed Information Document £ 72.00

Tenant Referencing Fee ( per person ) £ 60.00

### Full Management Service

12% of rent collected for the term of rental or until cancellation of contract.

Preparation of First Tenancy agreement: £ 90.00

Deposit Protection & Prescribed Information Document £ 72.00

Tenant Referencing Fee ( per person ) £ 60.00

### Other Fees

Tenant Referencing Fee ( per person ) £ 60.00

Preparation of First Tenancy agreement: £ 90.00

Renewal of Tenancy agreement: £ 90.00

Service of Rent Increase: £ 72.00

Preparation of Deposit Prescribed Information Document £ 72.00

Schedule of Condition:

*Studio* £102.00

*1 Bedroom* £114.00

*2 Bedroom* £126.00

*3 Bedroom* £138.00

*4 Bedroom* £150.00

Check Out Report: £ 90.00

Additional Property Inspections		£ 72.00 per visit
Deposit Protection:		£ 72.00
Taxation Service (Overseas Landlords):		£240.00 annually
Annual Rent Statement		£ 60.00 annually
Annual Rent Statement & Return (Overseas Landlords):		£ 72.00 annually
Deposit protection disputes administration		£ 60.00 per hour
Services of Notices		£ 90.00
Key Cutting	Value plus	£ 6.00
Energy Performance Certificates:	1-3 Bedrooms	£ 65.00
	4+ Bedrooms	£ 75.00

### **Refurbishments**

Schedule of Works Survey		£ 60.00 per hour
Insurance claim handling		£ 60.00 per hour
Management of refurbishments or building works on request		
whereby the total costs will exceed £1,000.00		10% of total of contractors invoice

**ALL FEES LISTED INCLUDE VAT AT 20%**